

Special Education Advisory Committee POSITION STATEMENT Regarding Advisory Committee Membership

Purpose of Advisory Committee - The Advisory Committee responds to the needs of the members from the Special Education Membership; to request and review data; to advise and to make recommendations to the Special Education Membership, to administration and to the Southwest/West Central Service Cooperative Governing Board of Directors.

Number of Appointments - Twelve members with voting rights shall be appointed to the Special Education Advisory Committee. Three members will be selected from each group below:

- o Districts less than 500 students
- o Districts with 500-1000 students
- o Districts with more than 1000 students
- o All Districts - this group consist of all districts who participate in the special education membership

The Past Chair will be a voting member of the committee and will remain on the committee for one year after he/she serves as Chair.

For the 2011-12 School Year, the membership will remain the same as the 2010-11 Membership. Beginning with the 2012-13 School Year and thereafter, each group listed above will rotate off one member and elect a new member to serve in its group. Each member will serve a three-year term.

Qualifications - Individuals elected to the Special Education Advisory Committee do not need to be a superintendent. However, the superintendents comprising each of the various groups will vote on their group's nominees. Voting members of the Special Education Advisory Committee must be a designated representative of districts currently participating in the special education membership.

Process of Appointment - Members will be elected by the superintendents comprising each of the various groups.

Term Limits - Each member will serve at least a three-year term.

Election of Officers - The office of vice-chairperson shall be elected by the Advisory Committee on an annual basis at the first meeting of the year.

Vacancies - Vacancies occurring on the Advisory Committee shall be filled through an appointment process by the Advisory Committee. The process will consist of asking superintendents from districts in the affected student population group to submit their name if interested in filling the vacancy. The Chair will then select a replacement from the pool. Appointments shall be made through the term of the existing vacancy.

Meetings - Meetings will be held at least three times a year.